

PRIVACY NOTICE

What is the purpose of this document?

Imperial College of Science, Technology and Medicine (the “College” or “Imperial”) is committed to protecting the privacy and security of your personal information.

This privacy notice describes how we collect and use personal information about you during and after your relationship with us, in accordance with the applicable data protection legislation the Data Protection Act 2018 and the General Data Protection Regulations (the “GDPR”) and the College’s Data Protection Policy.

The College is a "data controller". This means that we are responsible for deciding how we hold and use personal information about you. We are required under data protection legislation to notify you of the information contained in this privacy notice.

This Notice applies to the online visitors of the Imperial College London’s School of Public Health Shiny Server, now referred to herein as “shiny server”. The purpose of the shiny server is to provide R Shiny application to demonstrate statistical and machine learning concepts to Imperial College London SPH students (visitors).

This Notice does not form part of any contract of employment or other contract to provide services. We may update this Notice at any time.

It is important that you read this Notice, together with any other Privacy Notice we may provide on specific occasions when we are collecting or processing personal information about you, so that you are aware of how and why we are using such information.

Information protection principles

We will comply with data protection law. This says that the personal information we hold about you must be:

1. Used lawfully, fairly and in a transparent way.
2. Collected only for valid purposes that we have clearly explained to you and not used in any way that is incompatible with those purposes.
3. Relevant to the purposes we have told you about and limited only to those purposes.
4. Accurate and kept up to date.
5. Kept only as long as necessary for the purposes we have told you about.
6. Kept securely.

The kind of information we hold about you

Personal data, or personal information, means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

There are "special categories" of more sensitive personal data which require a higher level of protection.

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We shall not collect any personal identifiable data that are not routinely collected by webserver standard functions. We shall strictly not collect, store and use any "special categories" of more sensitive personal information about you whatsoever. In case student need to identify themselves within the app, it will be through the use of nicknames and hashed coursera user ID that cannot be traced back to an individual.

How is your personal information collected?

This personal information stated in the previous section will be collected automatically and transparently by the shiny server.

How we will use information about you and the legal basis for processing your personal data under the GDPR

We shall not use nor store identifiable personal information, except the IP addresses in the shiny server application logs.

Data security

We have put in place measures to protect the security of your information.

We have put in place appropriate security measures to prevent the server logs containing IP addresses to from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

We have put in place procedures to deal with any suspected data security breach and will notify you and any applicable regulator of a suspected breach where we are legally required to do so.

Data Protection Officer

We have appointed a Data Protection Officer to oversee compliance with this privacy notice. If you have any questions about this privacy notice, please contact the Information Protection Officer at:

Imperial College London
Information Protection Officer
Exhibition Road
Faculty Building Level 4
London SW7 2AZ

e-mail: dpo@imperial.ac.uk

You have the right to make a complaint at any time to the Information Commissioner's Office (**ICO**), the UK supervisory authority for information protection issues.

If you have any questions about how we handle your personal information, please contact us at:

School of Public Health

July 2020

Imperial College London
Level 2, Faculty Building
South Kensington Campus
London SW7 2AZ, UK

e-mail: sph-pgradmin@imperial.ac.uk

Changes to this Privacy Notice

We reserve the right to update this Privacy Notice at any time, and we will provide you with a new Privacy Notice when we make any substantial updates. We may also notify you in other ways from time to time about the processing of your personal information.